



SAN BENITO COUNTY INTERGOVERNMENTAL COMMITTEE

Dom Zanger	Ignacio Velazquez	Roxanne Stephens	Rolan Resendiz	Leslie Jordan	Jackie Morris-Lopez	Krystal Lomanto
County of San Benito	County of San Benito	City of Hollister	City of Hollister	City of San Juan Bautista	City of San Juan Bautista	San Benito County Office of Education Superintendent of Schools
Supervisor	Supervisor	Mayor	Councilmember	Mayor	Councilmember	

**REGULAR MEETING
WEDNESDAY, MAY 7, 2025, 4:00 P.M.**

HYBRID MEETING
City Hall, Council Chambers
311 Second Street, San Juan Bautista, California

AGENDA

ZOOM WEBINAR PARTICIPATION

The meeting can also be accessed by the public in the following methods: Through Peak Agenda, Zoom (<https://zoom.us/join>) per the instruction stated below, and on Facebook.

Please Note: Remote zoom participation for members of the public is provided for convenience only. In the event that the zoom connection malfunctions for any reason, the Board of Supervisors and the City Council, reserves the right to conduct the meeting without remote access.

All attendees must comply with any other rules of procedures/instructions announced by the Intergovernmental Committee and/or County Staff.

JOIN ZOOM WEBINAR TO PARTICIPATE LIVE

<https://us02web.zoom.us/j/87890564122>

To participate telephonically:
call 1 (669) 900-6833
Webinar ID: 878 9056 4122

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

3. ROLL CALL

Committee Members:

- County of San Benito: Supervisor Dom Zanger and Supervisor Ignacio Velazquez
- City of Hollister: Mayor Roxanne Stephens and Council Member Rolan Resendiz
- City of San Juan Bautista: Mayor Leslie Jordan and Council Member Jackie Morris-Lopez
- County of San Benito Office of Education: Superintendent of Schools Krystal Lomanto

Ex-Officio Committee Members:

- San Benito High School District: Superintendent Shawn Tennenbaum
- Hollister School District Trustee: Cheryl Rios
- Aromas-San Juan Unified School District: Superintendent Barbara Dill-Varga

Staff:

- City of San Juan Bautista: Interim City Manager Ashley Collick
- County of San Benito: Deputy County Administrative Officer Henie Ring
- City of Hollister: City Manager David Mirrione

4. APPROVE THE AFFIDAVIT OF POSTING AGENDA

- a. Approve the affidavit of Posting Agenda

5. PUBLIC COMMENT

Public comments generally are limited to three minutes per speaker on items that are not on the agenda and are under the Committee's subject matter jurisdiction. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. Please address the Commission as a whole through the Chair.

6. REGULAR MEETING AGENDA

- a. Approve the Regular Meeting Minutes of April 2, 2025.
- b. Consider Revising the Intergovernmental Bylaws.
- c. Discuss the Hollister Independence Rally 2025 (July 4-5, 2025)
- d. Committee Member Reports
- e. Future Agenda Items

7. ADJOURNMENT

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted not later than 72 hours before regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2 and 54956. Committee agenda, reports, and other writings distributed to the legislative body may be viewed at the San Juan Bautista City Clerk's Office, 311 Second Street, San Juan Bautista, and are posted on the City's website at www.san-juan-bautista.ca.us in accordance with California Government Code section 54597.5.

In compliance with the Americans with Disabilities Act, and Govt. Code 54953(e)(1)(A), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk minimum of 48 hours prior to the meeting at (831) 453-8992 or email cityclerk@san-juan-bautista.ca.us

PUBLIC COMMENT PROCEDURES

If you wish to make a public comment and are attending in person, please fill out a speaker card. If you are attending via Zoom, join the Zoom Webinar, and use the "Raise Hand" or if joining by telephone, press *9 on your telephone keypad icon. In order to receive the full zoom experience, please make sure your application is up to date.

If you wish to speak on an item contained in the agenda please seek recognition from the Chairman prior to consideration of the item.

SUBMISSION OF PUBLIC COMMENTS

Members of the public may submit comments via email by 5:00 PM on the Monday prior to the meeting to the San Juan Bautista City Clerk at cityclerk@san-juan-bautista.ca.us

PUBLIC NOTIFICATION

This agenda was posted on Friday, May 2, 2025 on the bulletin board at City Hall, 311 Second Street, the bulletin board at the City Library, 801 Second Street, the bulletin board at the entrance to the United States Post Office, 301 The Alameda, and the City's website. Meetings are streamed live at <https://www.facebook.com/cityofsanjuanbautista/>.

**SAN BENITO COUNTY
INTERGOVERNMENTAL COMMITTEE**

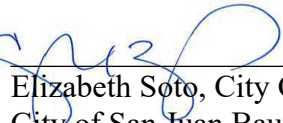
AFFIDAVIT OF POSTING

I, Elizabeth Soto, certify under penalty of perjury, that the foregoing is true and correct.

Pursuant to Government Code Section 59454.2.(a), the agenda for the San Benito County Intergovernmental Committee meeting of **Wednesday, May 7, 2025** was posted on the 2nd day of May 2025 at the following location, freely accessible to the public:

1. The San Benito County website (cosb.us) under the events calendar and BOS Mtgs Peak
2. The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA
3. On The Bulletin Board at City Hall, 311 Second Street, San Juan Bautista, CA

Signed at San Juan Bautista, County of San Benito, California, on the 2nd day of May 2025.



Elizabeth Soto, City Clerk
City of San Juan Bautista



**SAN BENITO COUNTY
INTERGOVERNMENTAL COMMITTEE**

Dom Zanger	Ignacio Velazquez	Roxanne Stephens	Rolan Resendiz	Leslie Jordan	Jackie Morris-Lopez	Krystal Lomanto
County of San Benito	County of San Benito	City of Hollister	City of Hollister	City of San Juan Bautista	City of San Juan Bautista	San Benito County Office of Education Superintendent of Schools
Supervisor	Supervisor	Mayor	Councilmember	Mayor	Councilmember	

**SAN BENITO COUNTY
INTERGOVERNMENTAL COMMITTEE
REGULAR MEETING MINUTES
APRIL 2, 2025**

1. CALL TO ORDER

Chair Jordan called the regular meeting to order at 4:01 p.m. in the San Juan Bautista City Council Chambers, 311 Second Street, San Juan Bautista, California 95045

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Morris-Lopez.

3. ROLL CALL:

Committee Members:

County of San Benito:

Present: Supervisor Dom Zanger and Supervisor Ignacio Velazquez

Absent: None

City of Hollister:

Present: Mayor Roxanne Stephens and Councilmember Rolan Resendiz

Absent: None

City of San Juan Bautista:

Present: Mayor Leslie Jordan and Councilmember Jackie Morris-Lopez

Absent: None

County of San Benito Office of Education:

Present: None

Absent: Superintendent of Schools Krystal Lomanto

Ex-Officio Committee Members:

San Benito High School District (SBHSD):

Present: None

Absent: Superintendent Shawn Tennenbaum

Hollister School District Trustee:

Present: Trustee Cheryl Rios

Absent: None

Aromas-San Juan Unified School District:

Present: Superintendent Barbara Dill-Varga

Absent: None

Staff:

County of San Benito: County Administrative Officer Henie Ring - Absent

City of Hollister: City Manager David Mirrione

City of San Juan Bautista: Interim City Manager Ashley Collick

4. APPROVE AFFIDAVIT OF POSTING AGENDA

MOTION:

Upon motion by Supervisor Velazquez, and seconded by Councilmember Morris-Lopez, the Affidavit of Posting Agenda, was approved. Motion Carried.

AYES: Morris-Lopez, Resendiz, Stephens, Velazquez, Zanger and Mayor Jordan; NOES: None; ABSTAIN: None; ABSENT: Superintendent Lomanto

5. PUBLIC COMMENT

There were no public comments.

6. REGULAR MEETING AGENDA

6.a Selection of Chair and Vice Chair

Supervisor Zanger was nominated to serve as the Chair

MOTION:

Upon motion by Councilmember Resendiz, and seconded by Supervisor Velazquez, Supervisor Zanger was appointed to serve as the Committee Chair for a one-year term. Motion Carried.

AYES: Resendiz, Stephens, Velazquez, Zanger and Mayor Jordan; NOES: Councilmember Morris-Lopez; ABSTAIN: None; ABSENT: Superintendent Lomanto

Mayor Stephens was nominated to serve as Vice Chair

MOTION:

Upon motion by Councilmember Resendiz, and seconded by Supervisor Velazquez, Mayor Stephens was appointed to serve as the Committee Vice Chair for a one-year term. Motion Carried.

AYES: Resendiz, Stephens, Velazquez, and Supervisor Zanger; NOES: Councilmember Morris-Lopez and Mayor Jordan; ABSTAIN: None; ABSENT: Superintendent Lomanto

6.b Approve minutes for the December 4, 2024 Regular Meeting of the San Benito County Intergovernmental Committee.

No speakers present.

MOTION:

Upon motion by Mayor Jordan, and seconded by Councilmember Morris-Lopez, the Regular San Benito County Intergovernmental Committee Meeting Minutes of December 4, 2024, was approved. Motion Carried.

AYES: Jordan, Morris-Lopez, Resendiz, Stephens, Velazquez, and Supervisor Zanger; NOES: None; ABSTAIN: None; ABSENT: Superintendent Lomanto

6.c Discussion on addressing homeless encampments

The County allocated \$200,000 for cleanup over three years. Supervisor Velasquez reported on the County's contract to clean encampments and plans to begin cleanup the third week of April. A contractor has been hired, and funding has been allocated for an additional sheriff to patrol affected areas. The County and City of Hollister are working together to address encampments. Concerns were raised about displacement, where cleanup in one area may lead to encampments moving to another jurisdiction.

Discussion focused on coordination among the County, City of Hollister, and City of San Juan Bautista regarding homeless encampments, particularly along the San Benito River. A formal report with jurisdictional boundaries, cleanup costs, enforcement challenges, and legal considerations was requested. County and city staff confirmed coordination efforts and upcoming cleanup schedules. Input from education officials highlighted the impact on students and available support services.

No speakers present.

6.d Committee Member Reports

Mayor Leslie Jordan reported on her participation in a regional advocacy delegation to Sacramento to address transportation funding inequities in rural counties.

6.e Future Agenda Items

Homeless Encampments Follow-Up

Formal update requested from County and City staff regarding progress on cleanup efforts, services offered, and coordination with San Juan Bautista.

Bylaws Review and Amendment

Discussion to consider changing the meeting frequency from monthly to quarterly.

Consensus to bring back the bylaws for review, with potential updates to rotation procedures, meeting schedule, and other improvements.

Local Business Closures

Discussion item to be added regarding the trend of local restaurant and small business closures across the county, exploring interagency support strategies.

7. ADJOURNMENT

Motion to adjourned the meeting by Mayor Jordan, seconded by Councilmember Morris-Lopez. All in favor. The meeting adjourned at 4:49PM.

APPROVED:

Dom Zanger, Supervisor

ATTEST:

Elizabeth Soto, City Clerk



CITY OF SAN JUAN BAUTISTA INTERGOVERNMENTAL COMMITTEE STAFF REPORT

DATE: MAY 7, 2024

DEPARTMENT: ADMINISTRATION / CITY CLERK

FROM: ELIZABETH SOTO, CITY CLERK

TITLE: CONSIDER REVISING THE INTERGOVERNMENTAL
COMMITTEE BYLAWS

RECOMMENDED ACTIONS:

It is recommended that the City Council review the proposed revisions to the Intergovernmental Committee Bylaws and provide direction to staff. If approved, staff will finalize and circulate the updated bylaws for formal adoption by all participating jurisdictions.

BACKGROUND INFORMATION:

The Intergovernmental Committee, established through cooperative efforts among the City of Hollister, the County of San Benito, the City of San Juan Bautista, and the San Benito County Office of Education, serves as an advisory body to address multi-jurisdictional concerns and foster interagency coordination.

The current bylaws were last amended on April 15, 2019, to adjust the regular meeting time from 10:00 a.m. to 4:30 p.m. to better accommodate the work schedules of the Committee members.

DISCUSSION

Over time, evolving operational needs and participation structures have prompted a review of the current bylaws. The Committee has discussed potential amendments to ensure that the governance framework continues to reflect its goals, legal obligations, and collaborative practices.

Key areas under consideration include:

Meeting Structure & Flexibility: Clarifying provisions around alternate meeting times and locations in accordance with the Brown Act.

Officer Elections: Reinforcing the term limits and the rotation process for chair and vice-chair positions to ensure leadership diversity.

Agenda Setting & Public Participation: Enhancing transparency by refining procedures for agenda item submissions, speaker card requirements, and emergency/special meetings.

The Committee proposes to introduce a draft of the revised bylaws at an upcoming regular meeting, with the intent to vote on the amendments at a subsequent meeting per Article IV, Section 1 of the existing bylaws.

FINANCIAL IMPACT

There is no direct financial impact associated with the proposed bylaw revisions.

CEQA

This item is not a project under the California Environmental Quality Act (CEQA) and is therefore not subject to environmental review.

ATTACHMENTS

1. Current Intergovernmental Committee Bylaws (adopted April 15, 2019)

RESOLUTION NO. 2019-73

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AMENDING
THE INTERGOVERNMENTAL COMMITTEE BY-LAWS

WHEREAS, the City of Hollister participates in the Intergovernmental Committee; and

WHEREAS, the City of Hollister has adopted by-laws stating roles and time of the public meetings; and

WHEREAS, the Committee desires to amend the by-laws to reflect a change in time of the meetings to accommodate the participants work schedules.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hollister hereby amends its Intergovernmental Committee by-laws by moving the meeting time from 10:00 am to 4:30 pm on the first Thursday of each month.

PASSED AND ADOPTED, by the City Council of the City of Hollister at a regular meeting held this 15th day of April, 2019, by the following vote:

AYES: Council Members Richman, Resendiz, Spencer, Lenoir, and Mayor Velazquez.

NOES: None.

ABSTAINED: None.

ABSENT: None.



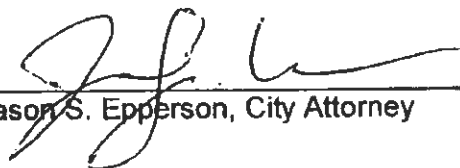
Ignacio Velazquez, Mayor

ATTEST:

APPROVED AS TO FORM:


Christine Black, MMC, City Clerk

Prentice, Long & Epperson, Attorneys at Law


Jason S. Epperson, City Attorney

INTER-GOVERNMENTAL COMMITTEE
BYLAWS

Article-The Committee

Section 1. **Name:** The name of this body is the "San Benito Intergovernmental Committee". (Hereinafter referred to as, "COMMITTEE")

Section 2. **Purpose:** The Purpose of the Committee is to Plan, Develop, and Coordinate projects and programs affecting multiple agencies within San Benito County.

Section 3. **Composition:** The Committee shall be composed of seven (7) members. Two (2) shall be members of the City of Hollister, City Council, two (2) shall be members of the San Benito County Board of Supervisors, and two (2) shall be from the City of San Juan Bautista, City Council, one (1) member of San Benito County Office of Education and those ex-officio members as set forth below.

Section 3.a **Ex-Officio Membership:** The Committee may appoint and remove Ex-Officio members, Ex-Officio membership of the Committee is intended to be limited to those individuals that have or potentially have or potentially have significant in-kind or other resources to contribute to the goals and objectives of the Committee.

Ex-Officio Members are non-voting members but can participate in discussion and deliberations of the Committee.

The Ex-Officio Members of the Intergovernmental Committee shall consist of:
One Member of the Hollister School District and One Member of the San Benito High School District.

The Intergovernmental Committee may add as ex-officio members, representatives of any other Requested Agencies as It may determine prudent in the future.

Section 4. **Term of Office:** The term of office of the members of the Committee appointed by their respective bodies shall be the same as the term of the appointing Governing Board. Any vacancy in the membership of the Committee shall be filled for the unexpired term using the same nomination and approval process that as the original appointment.

Section 5. **Removal from Office:** Each Committee member shall serve at the pleasure of the Governing Board who appointed them, and the Committee Member may be removed at any time, with or without cause by their respective Board.

Section 6. **Duties of Committee:**
a. Act as an advisory Committee on issues involving two or more participating agencies on multi-jurisdictional matters.
b. Communicate written and oral recommendations directly to the Council/Board member who appointed them.

- c. Study and consider long range plans for the development and improvement for all jurisdictions within the County of San Benito.
- d. Study and recommend on matters relating to the Present and future need for services to be rendered to the general public. No recommended action shall be implemented by the member agencies, without formal approval by the applicable City Council or Board of Supervisors.

ARTICLE II-OFFICERS

Section 1.1 **Titles:** The officers of this Committee are Chairperson, Vice-Chairperson, and Executive Secretary.

Section 1.3 **Chairperson:** The Chairperson will preside at meetings of the Committee.

Section 1.5 **Vice-Chairperson:** In the absence of the Chairperson, the Vice-Chairperson will preside at meetings of the Committee. In the absence of both the Chairperson and the Vice-Chairperson, if enough committee members are present to constitute a quorum (4), the members present shall designate an Acting Chairperson for the meeting.

Section 1.7 **Communication with Staff:** Committee members are encouraged to communicate directly with the County Administrative Office, City Manager of San Juan Bautista and City Manager of City of Hollister, regarding ideas, future plans, current activities, and problems. All requests requiring utilization of staff time must be approved by the City Manager(s) or the CAO.

Section 1.9 **Executive Secretary:** The County Clerk of the Board, the Hollister City Clerk, and the San Juan Bautista City Clerk will rotate Annually as the Executive Secretary of the Committee and will carry out the administrative details of the Committee, including keeping the records of Committee meetings, acting as Secretary at all meetings of the Committee, recording all votes, preparing the agenda and minutes of Committee meetings, serving as technical advisor to the Committee pertaining to their duties, and at the direction of the City Manager(s) or CAO, provide necessary research and fact finding services.

Section 2 **Election of Officers:** Annually, at the regularly scheduled February meeting, the Committee will elect from among its members, a Chairperson and Vice-Chairperson to serve for a term of one year. These positions are limited to two consecutive terms of office.

Section 3 **Vacancy of Chairperson or Vice Chairperson:** If the office of Chairperson or Vice-Chairperson becomes vacant, the Committee will elect a new successor from its membership at the next regular meeting, and such election will be or the unexpired term of office.

ARTICLE III-MEETINGS

Section 1. **Meeting Time and Place:** Regular Intergovernmental Committee meetings are held monthly at 4:30p.m. on the first Thursday of the month, in the City Council Chambers of City Hall, 375 Fifth Street, Hollister, California.

- Section 1.3 **Alternate Meeting Times:** Alternate meeting times and places are acceptable as long as public notice is given in accordance with the provisions of the Brown Act and other applicable laws.
- Section 1.5 **Meeting Cancellation:** Meetings shall be cancelled if there is not sufficient business to discuss or if a quorum of the Committee is not present at the meeting.
- Section 2. **Special Meetings:** Subject to the provisions of the Brown Act and other applicable laws, special meetings may be held. Only those matters listed in the notice of special meetings may be discussed at the meeting.
- Section 3. **Quorum:** Four (4) Committee members constitute a quorum of the transaction of business. Action shall require a simple majority vote of those present who are not excluded from voting (5 if there are 9 members).
- Section 4. **Order of Business:** At the regular meetings of the Committee, business will be conducted in the following order:
- a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Verification of Agenda Posting
 - e. Approval of Minutes
 - f. Public Input/Comment (on matters not on the agenda)
 - g. Schedule of Agenda Items
 - h. Confirmation of Next Regular Meeting Date and Setting of Agenda Items for next Regular Meeting
 - i. Reports
 - j. Adjournment
- All official actions shall be entered in the minutes of each meeting as action minutes, said minutes to be prepared by Secretary and shall be approved by the Committee at the next Regular Meeting.
- Section 5. **Manner of Voting:** Voting on matters coming before the Committee will be by voice vote unless a roll call vote is requested by a Committee member or the Executive.
- Section 6. **Rules of Order:** Robert's Rules of Order will govern those aspects of Committee proceedings not specifically provided by these bylaws, the Brown Act or any other applicable state or local law.
- Section 7. **Setting of Agenda Items:** At each meeting, Committee Members may submit items to be placed on the agenda for the next regular meeting. All agenda items shall be on issues that impact other entities represented by the Committee and Ex-Officio Members, and/or that require coordination or joint discussion between the represented entities.
- Section 7.5 **Public Input:** Any person wishing to speak on matters within a subject matter

jurisdiction of the Committee must fill out a speaker card prior to addressing the Committee, unless person objects to providing his/her name.

Section 8. **Agenda:**

- a) An agenda will be prepared by the Executive Secretary and will be adhered to with the exception that items may be taken out of order for the convenience of those in attendance. The agenda will be posted and distributed to interested parties at least 72 hours in advance of all regular Committee meetings.
- b) The Committee will operate its meeting pursuant to the Ralph M. Brown Act, Government Code 54950 et. seq.
- c) The Committee may call a special meeting pursuant to Section 54956, with at least 24 hours advance notice. The notice shall specify the time and place of the special meeting and the business to be translated or discussed. No other Business shall be considered at these meetings by the legislative body.
- d) The Committee may hold an emergency meeting pursuant to Section 54956.5, when either an "emergency" or "dire emergency" as defined by 54956.5 exists.
- e) At Regular meetings the legislative body may take action on items of business not appearing on the posted agenda when allowed pursuant to Section 54954.2. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item. The Committee shall not consider the item until there is a determination by two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that (1) there is a need to take immediate action and (2) that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

ARTICLE IV-AMENDMENTS TO BYLAWS

Section 1. **Procedure:** The bylaws may be amended by the Committee with such request approved by a majority of the Committee at a regular or special meeting provided that written notice of such amendment was given to Committee at least (3) days prior to the meeting and pursuant to agenda setting requirements of Article III, Section 7, above. A proposed bylaw amendment shall be introduced at one meeting and voted on a subsequent meeting.

ARTICLE V-FORMAT OF MEETING

Section 1. Unless otherwise determined by the Committee at the beginning of the meeting, Members and Ex-Officio members shall be seated at the conference table, and staff and the public shall be seated in the chamber's audience area. At the direction of the Committee, the members and ex-officio members may be seated at the dais, with staff at the conference table, and the public in the audience.



CITY OF SAN JUAN BAUTISTA INTERGOVERNMENTAL COMMITTEE STAFF REPORT

DATE: MAY 7, 2024
DEPARTMENT: ADMINISTRATION / CITY CLERK
FROM: ELIZABETH SOTO, CITY CLERK
TITLE: HOLLISTER INDEPENDENCE RALLY 2025

RECOMMENDED ACTIONS:

No Action. This item is presented for discussion only. No formal action is requested at this time.

BACKGROUND INFORMATION:

The Hollister Motorcycle Rally is scheduled to take place on July 4–5, 2025. First held in 1947, the rally is widely regarded as the birthplace of the American biker movement. It gained national fame as the inspiration for the 1953 film *The Wild One*, starring Marlon Brando and Lee Marvin. The event has become a cultural tradition, drawing motorcycle enthusiasts from across the country to celebrate over Independence Day weekend.

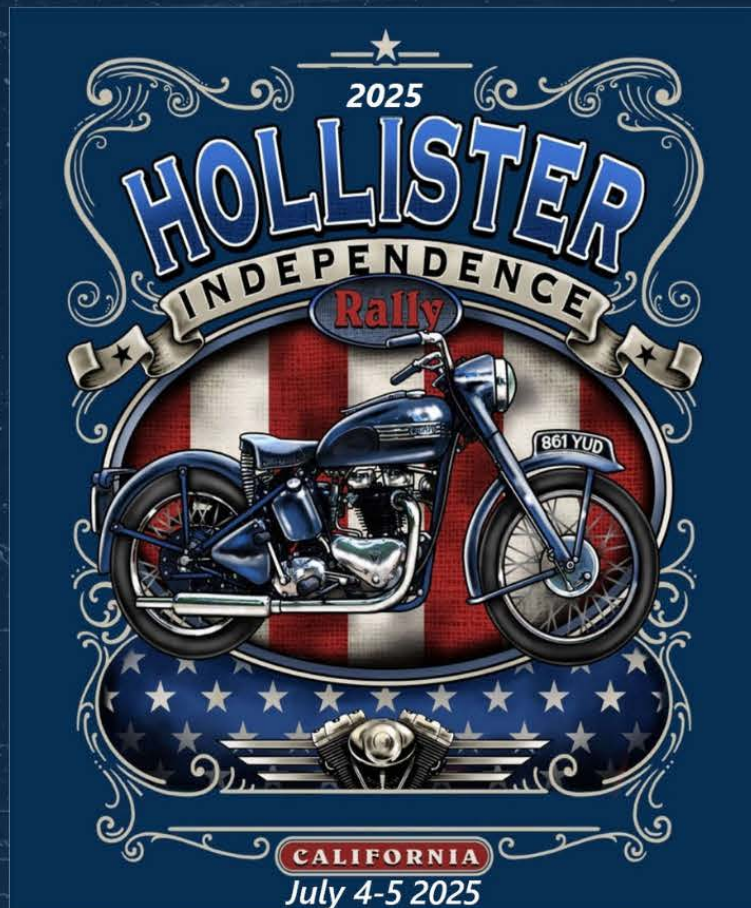
ATTACHMENTS:

1. Flyer

SPONSORSHIP OPPORTUNITIES

HOLLISTER INDEPENDENCE Rally

JULY 4-5, 2025



ROADSHOWS, INC

PO Box 2994, Reno, NV 89505-2994

Randy Cell: 775-690-2035 / Office: 775-329-7469

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